



## **Frequently Asked Questions – The Emerald Valley Townhomes Association**

- 1. Who is the insurance company?** The insurance company is American Family Insurance 303.530.3444.
- 2. When are the meetings held?** The meetings are held monthly, on the 3rd Thursday of the month. Please contact Westwind Management Group, Inc. for the time and location of the Board meetings.
- 3. What day is trash pickup?** Trash and recycling pickup is scheduled for
- 4. What amenities are in Emerald Valley?** Emerald Valley has a seasonal exterior swimming pool and exceptional access to the Cherry Creek bike path system.
- 5. Are there restrictions on "For Sale" signs in the community?** The sign must be in the window of the unit.
- 6. Are there pet restrictions in the community?** Yes, no more than 2 pets are allowed per home. No animal of any kind that has venom, is poisonous, has capture mechanisms or constitutes vermin are allowed in the common area. All City and County ordinances are to be followed.
- 7. Are there any primary parking restrictions?** Parking is on a first come, first serve basis and each unit has a garage.
- 8. Can I make my association payment by credit card or by E-check?** Yes, please go to [www.westwindmanagement.com](http://www.westwindmanagement.com) and click on 'Make a Payment.' You may pay with any major credit card, debit card or by E-check. You may make a one-time payment or set up recurring payments to be deducted directly from your checking account. The E-check feature is free of charge, however there is a 3% fee for credit card transactions and a \$5.00 fee for debit card transactions.
- 9. What do the maintenance fees cover?**

- Water and Sewer
- Common area electricity
- Exterior Maintenance
- Pool maintenance
- Snow removal
- Accounting
- Insurance
- Audit/Taxes
- Budget Preparation
- Professional Management
- Community Newsletters
- [www.westwindmanagement.com](http://www.westwindmanagement.com) website with announcements, documents and lots of helpful information for the Community
- Covenant Enforcement and Community Inspections
- Landscaping

**10. Are there any legal issues the Association is facing?** No

**11. What is Westwind Management's contact information?**

[www.westwindmanagement.com](http://www.westwindmanagement.com), 303.369.1800 (main line)  
27 Inverness Drive East, Englewood, CO 80112

**12. Where should I send my maintenance fee payment?** Please send your payment to: PO Box 95854, Las Vegas, Nevada 89193-5854

**The Emerald Valley Townhomes Association has been registered with the Colorado Department of Regulatory Agencies / Division of Real Estate as now required by law. The HOA number assigned to this Association is 22577.**