



## Frequently Asked Questions – Summit Park Townhomes Association, Inc

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Community Manager: Roxanne Lowrie

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**1. Who is the insurance company?** The insurance company is Anderson Ban 303-814-3558

**2. When are the meetings held?** The meetings are held on the 4th Tuesday of each month at 6:30 pm at the Holy Love Lutheran Church; 4210 S. Chambers Road. Please contact management to confirm.

**3. What amenities are at the Summit Park Townhomes?** The amenities include 2 beautiful exterior pools, a children's pool, and two tennis courts.

**4. Are there restrictions on "For Sale" signs in the community?** For Sale / For Rent signs may be displayed on the interior of a townhome unit window only.

**5. Are there pet restrictions in the community?** The City of Aurora ordinance is in effect.

**6. Can I make my association payment by credit card or by E-check?**

Yes, please go to [www.westwindmanagement.com](http://www.westwindmanagement.com) and click on 'Make a Payment.' You may pay with any major credit card, debit card or by E-check. You may make a one-time payment or set up recurring payments to be deducted directly from your checking account. The E-check feature is free of charge, however there is a 3% fee for credit card transactions and a \$5.00 fee for debit card transactions.

**7. What address should I send my payments to?** Please send your payment to: PO Box 95854, Las Vegas, Nevada 89193-5854

**8. What is Westwind Management's address?** 27 Inverness Drive East, Englewood, CO 80112.

## **9. What do the maintenance fees cover?**

- Insurance- common areas and parts of the building (see below)
- Lawn care
- Snow Removal
- Pool Maintenance
- Tennis Court Maintenance
- Clubhouse
- Roofs and Siding
- Common Area Maintenance
- Maintenance and repair of Community-owned streets and driveways
- Professional Management
- Water, both irrigation and individual unit
- Common Area Electricity and Natural Gas for the pools

**Association has been registered with the Colorado Department of Regulatory Agencies / Division of Real Estate as now required by law. The HOA number assigned to this Association is: 25834**