



Frequently Asked Questions – Willow Trace Subdivision Filing No. 1 Homeowners Association

Community Manager: Silvia Gregory

1. Who is the insurance company?

The Association only carries liability insurance. Owners are required to insure their individual homes.

2. When are the meetings held?

The meetings are held on the 3rd Monday of each month at 6:30 pm at the Community of Grace Church, 4343 S. Flanders Street, Centennial, CO. Please contact Westwind to confirm the dates and times.

3. Where do I obtain information concerning Architectural specifications?

Please visit our website at www.westwindmanagement.com, Homeowner Resources, Willow Trace. The documents may be found under 'Rules and Regulations' or contact Westwind Management at 303-369-1800 x136 to receive Design Guidelines and the Color Schemes.

4. What day is trash pickup?

Trash removal is the individual owner's responsibility to provide.

5. Are there restrictions on "For Sale" signs in the community?

One sign can be placed on the Lot.

6. Are there pet restrictions in the community?

Please review Section 3.11 'Animals' of the Declarations. The pet restrictions are per Arapahoe County ordinance.

7. Can I make my association payment by credit card or by E-check?

Yes, please go to www.westwindmanagement.com and click on 'Make a Payment.' You may pay with any major credit card, debit card or by E-check. You may make a one-time payment or set up recurring payments to be deducted directly from your checking account. The E-check feature is free of charge, however there is a 3% fee for credit card transactions and a \$5.00 fee for debit card transactions.

8. Where should I send my maintenance fee payment?

Please send your payment to: PO Box 95854, Las Vegas, Nevada 89193-5854

9. What do the maintenance fees cover?

- Professional management
- Covenant Control
- Design Review
- Liability Insurance
- Collection of Assessments
- Common area landscape and fence belong to the Willow Trace Metro District.

Willow Trace Subdivision Filing No. 1 Homeowners Association has been registered with the Colorado Department of Regulatory Agencies / Division of Real Estate as now required by law. The HOA number assigned to this Association is 26671.